

DCP 235 Working Group Minutes

Meeting Name	DCP 235 Working Group
Meeting Number	01
Date	22 April 2015
Time	10:00
Venue	Meeting Room 1, 2-3 Golden Square, London, W1F 9HR.

Attendee	Company
Paul Abreu [PA] (Chair)	Energy Networks Association
Andy Jones [AJ]	npower
Graham Brewster [GB]	Western Power Distribution
Helen Fosberry [HF]	E.ON
Kevin Woollard [KW]	British Gas
Paul Morris [PM]	UK Power Networks
Paul Smith [PS]	AMO
Peter Waymont [PW]	UK Power Networks
Rachael Mottram [RM]	Gemserv
Steve Lloyd [SL]	SSE
Claire Hynes [CH] (Secretariat)	ElectraLink

Apologies	Company
Nisha Doshi	Ofgem
Terri Hamilton	SSE

1 ADMINISTRATION

- 1.1 The Working Group reviewed the “Competition Law Dos and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.2 The Working Group reviewed the DCP 235 Terms of Reference (ToR). All Working Group members agreed to the terms set out in the document for the duration of the Working Group. It was noted that an updated DCP 235 ToRs would be circulated after the meeting containing the agreed work plan.

ACTION 01/01: ELECTRALINK

2 APPOINTMENT OF CHAIR

- 2.1 PA was appointed as the Chair of the Working Group.

3 BACKGROUND AND INTENT OF THE DCP 235 CHANGE PROPOSAL

- 3.1 The Working Group considered the intent of the DCP 235 Change Proposal (CP) to place an obligation on Suppliers to procure that their Meter Operator Agents provide service

termination equipment information to Distributors, unless the Distributor has already informed the Meter Operator Agent that the information is not required.

3.2 GB advised that the following industry activity has led to the raising of this change:

- The highcourt judgement of the 2002 RMISSE court case recommended that DNOs be more pro-active in the maintenance and replacement of their assets at the service termination interphase.
- At the Price Control instigated by Ofgem, Ofgem recommended that DNOs collate more comprehensive service termination information in the most cost effective manner.
- Suppliers are pursuing a relaxation of the 2 year meter inspection requirement to a more risk based approach. Distributors to date have been relying on the skilled Meter Operators (MoPs) carrying out this inspection to meet their obligation under the Electricity, Safety Quality and Continuity Regulations 2002 Part 1 Regulation 5.

Inspection of networks

5. *“A generator or distributor shall, so far as is reasonably practicable, inspect his network with sufficient frequency so that he is aware of what action he needs to take so as to ensure compliance with these Regulations and, in the case of his substations and overhead lines, shall maintain for a period of not less than 10 years a record of such an inspection including any recommendations arising therefrom”.*

- The smart meter roll out provides a unique opportunity for data to be collected on the DNO's service termination assets across the UK. With the advent of SMICoP to ensure a positive customer experience during the smart meter roll-out, there is a view that one party should collect this information rather than multiple visits being undertaken by different independent parties.

3.3 The Working Group agreed that the level of information required on the DNOs service termination assets did not warrant individual inspection visits and that if the information is collated by the Smart Meter installers, work which may have taken 20 years to collate from site visits would be 80% collated by 2020.

3.4 The Working Group discussed whether Category C items should be added to the Service Termination Equipment Information. One member agreed to compare the items in the proposed MRA dataflow against the Category C items to determine the level of overlap and the extra items that may need to be added to the MRA dataflow if Parties determine that this is the preferred way forward. The resulting spreadsheet will act as an attachment to the DCP 235 consultation.

ACTION 01/02: PA

3.5 The Working Group considered that the the Service Termination Equipment site data should be available to industry parties should they request it thus allowing the DNOs to provide a more efficient service.

3.6 Members advised that the Distributor Parties will not support the relaxing of the 2 year inspection period to 5 years without the data collection as the data aids the more risk based approach being proposed.

- 3.7 Further work on the management of service termination assets is envisaged for RIIO-ED2. Members considered that if DNOs asset data is based on actual data on-site, it has a greater chance of being approved by Ofgem. This change would also clearly demonstrate to the Health and Safety Executive (HSE) and a judge in any future court case that the DNOs are improving the site information for any industry party.
- 3.8 Members considered the suggestion that the call out to smart meters would add an extra 6 minutes to each smart meter installation site visit and could put the smart meter installation programme back by 2 years. Members agreed to ask Suppliers how long it would take for their MoP agent to collect this information in order to determine the impact on the smart meter roll out. Following this feedback, members will be able to consider the length of time it takes to gather each item (items such as fuse size, cable size) and may have to prioritize the data items requested.

4 REVIEW OF THE DCP 232 DRAFT CONSULTATION

- 4.1 The Working Group reviewed the consultation document and amended its content as set out in Attachment 1.
- 4.2 The chair agreed to amend the DCP 235 draft consultation based on comments made at the meeting and provide to the secretariat to circulate to the Working Group. The Working Group will be requested to provide their comments on the draft consultation by the 11 May 2015.

ACTION 01/03: PA

5 NEXT STEPS

- 5.1 The DCP 235 Working Group agreed the next steps as follows:
- PA agreed to update the DCP 235 consultation and circulate to Working Group members for comment. Comments on this consultation will close on the 11 May 2015.
 - The Working Group agreed to issue the consultation to industry parties on the 15 May 2015 with a closing date of the 12 June 2015.
 - The Working Group has scheduled its next meeting for the 24 June 2015 for the purpose of considering the consultation responses.

ACTION 01/04: ALL

6 ANY OTHER BUSINESS

- 6.1 There were no items of any other business.

7 NEXT MEETING

- 7.1 The next meeting is scheduled for 10:00am on 24 June 2015 at ElectraLink's offices.

8 ATTACHMENT

Attachment 1 – DCP 235 Draft Consultation v0 1

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
01/01	Send out an updated DCP 235 Terms of Reference (ToRs).	Electra Link	
01/02	Compare the items in the proposed MRA dataflow against the Category C items to determine the level of overlap and the extra items that may need to be added to the MRA dataflow.	Paul Abreu	
01/03	Amend the DCP 235 draft consultation based on comments made at the meeting and provide to the secretariat to circulate to the Working Group	Paul Abreu	
01/04	<p>Undertake the following actions in relation to the consultation:</p> <ul style="list-style-type: none"> • PA agreed to update the DCP 235 consultation and circulate to Working Group members for comment. Comments on this consultation will close on the 11 May 2015. • The Working Group agreed to issue the consultation to industry parties on the 15 May 2015 with a closing date of the 12 June 2015. • The Working Group has scheduled its next meeting for the 24 June 2015 for the purpose of considering the consultation responses. 	All	